NEW JERSEY DEPARTMENT OF EDUCATION OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE CORRECTIVE ACTION PLAN

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TYPE OF EXAMINATION: CONSOLIDATED MONITORING

DATE OF BOARD MEETING: MAY 19, 2015

CONTACT PERSON_MR. ANTHONY SCHAIBLE, ASSISTANT SUPERINTENDENT

TELEPHONE NUMBER: 732-431-7942 EX 7945

FAX NUMBER: 732-409-6736

COMPLETION	DATE OF	IMPLEMENTATION	g September 2015, see	attached completed	activity sheet			or September 2015 see	attached criteria				
INDIVIDUAL	RESPONSIBLE FOR	IMPLEMENTATION	Collette Flatt & Building	Principal				Anthony Villane Director	of Grants				
METHOD OF	IMPLEMENTATION		Monthly detailed	activity sheet filed	by effected staff.			The new criteria is	reviewed and	students meeting	critaria ara	רו ווכו ומ מו כ	provided with
CORRECTIVE ACTION			A more detailed time and activity	sheet for staff funded through	Title I will be used implemented.			Finding2:Identification Revise criteria to include multiple	objective educational related	criteria.			
RECOMMENDATION	NUMBER		Finding 1: Title I	funded staff must	complete monthly	personal activity	reports	Finding2:Identification	of Title 1 students must	be based on multiple	criteria		

Chief School Administrator

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Board Secretary/Business Administrator

13/15 Date

Monmouth County Vocational School District Title I Entrance and Exit Criteria.

September 2014

To integrate Students/Special needs students into the classroom:

- 1. Students/Special needs support teachers go into the classroom in beginning of the year to introduce themselves as support for the class, program and teacher. Classified students are pulled out individually to discuss accommodations' that work best for them according to IEP.
- 2. Summary of strengths, weaknesses, and accommodations are written and reviewed with classroom teacher.
- 3. All students are rotated in groups, in order to evaluate retention of material. At first, all students are pulled out to review classroom material after first chapter is completed. A chapter quiz is given on material to evaluate mastery. This also acclimates students to being in groups, gets them comfortable with support teacher, this does not single out a student that is classified because they are all in groups, and students learn there is extra support when needed.
- 4. After first two weeks, and some classroom work/quizzes are collected, teacher evaluation is given on student's individual performance, and both classified/students having difficulty with material are rotated in groups to review classroom material each week.
- 5. Any student that is absent and has work to make up is rotated into the group during the school year. If a classified/non-classified student is having difficulty with a chapter, they are rotated in and out of the group as needed and based on subject matter proficiency. Classified students have individual reviews of material as needed or according to their IEP.
- 6. Notebooks are monitored to make sure content is up to date. Tests and classroom material are reviewed prior to retakes. Students have support for workbooks, vocabulary lists, and projects that are due.
- 7. Grades are reviewed by administration and given to support teacher for monitoring. Conversations on grades/performance/strategies are ongoing between administration, counselors, teachers, support staff and students for improvement on performances.
- 8. As students gain proficiency in the subject matter the students are cycled out of the group sessions. If during the school year a student again finds difficulty with the subject matter the students are once again invited to join the group sessions for additional assistance.

NEW JERSEY DEPARTMENT OF EDUCATION OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE CORRECTIVE ACTION PLAN

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COUNTY
MONMOUTH COIUNTY VOCATIONAL SCHOOL DISTRICT
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TYPE OF EXAMINATION: CONSOLIDATED MONITORING_

DATE OF BOARD MEETING: MAY 19, 2015

CONTACT PERSON MR. ANTHONY SCHAIBLE, ASSISTANT SUPERINTENDENT

TELEPHONE NUMBER: 732-431-7942 EX 7945

FAX NUMBER: 732-409-6736

COMPLETION DATE OF IMPLEMENTATION	September 2015 see attached narrative	COMPLETION
INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	Anthony Villane Director of Grants	INDIVIDUAL
METHOD OF IMPLEMENTATION	Narrative has been developed that outlines the Districts Title 1 program and the services provided to participants	
CORRECTIVE ACTION	Finding 3: Required A narrative must be provided to evidence of special needs A narrative must be provided to developed that the NJDOE describing the students receiving Title A narrative must be provided to developed that developed that outlines the District Students and supplement existing 1 services which supplement existing services was lacking Title 1 program and the services provided to developed that outlines the District Students	
RECOMMENDATION NUMBER	Finding 3: Required evidence of special needs students receiving Title 1 services which supplement existing services was lacking	

Chief School Administrator

Date

Board Secretary/Business Administrator

5/13/15 Date

Monmouth County Vocational School District Title I Entrance and Exit Criteria.

September 2014

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TYPE OF EXAMINATION: CONSOLIDATED MONITORING

DATE OF BOARD MEETING: MAY 19, 2015

CONTACT PERSON MR. ANTHONY SCHAIBLE, ASSISTANT SUPERINTENDENT

TELEPHONE NUMBER: 732-431-7942 EX 7945

FAX NUMBER: 732-409-6736

COMPLETION DATE OF IMPLEMENTATION	September 2015 please see attached letter and applicable policy	COMPLETION
INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	D B	INDIVIDUAL
METHOD OF IMPLEMENTATION	Annually at the beginning of the school Director of Grants year the Parents of the Title 1 students receive a mailing with information on how they can access the Parent Involvement policy on the District website	
CORRECTIVE ACTION	The District must ensure that the Parent Involvement Policy was distributed to parents of Title 1 students	
RECOMMENDATION NUMBER	Finding 4: Evidence was not provided that Parent Involvement Policy was distributed	

Chief School Administrator

Jate

Board Secretary/Business Administrator

Monmouth County Vocational School District

Timothy M. McCorkell Superintendent 4000 Kozloski Road, PO Box 5033 Freehold, New Jersey 07728-5033 Phone 732/431-7946 Anthony J.Schaible
Assistant Superintendent

Collette Flatt Business Admin./Bd. Sec'y

September 2014

Dear Parents;

In compliance with the Federal No Child Left Behind (NCLB) legislation the Monmouth County Vocational School District wants to make you aware of the district's parent involvement policy and school-parent compact. The policy # 2415 and 2415.04 as well as the compact are included in this packet and available to all members of the school community through our District web site, www.mcvsd.org.

The District encourages parental input on these documents and welcomes your involvement in the decision-making; planning and implementation of activities that will help improve student academic achievement and school performance. The activities will be coordinated on a school level to further enhance and coordinate parental involvement with other school wide programs.

Your school Principal is also available to discuss with you school curricula, assessment measures and proficiency levels of your particular school.

Your school will be setting up individual group meetings to discuss topics related to your child's inclusion in the Title I services, program of study and student academic success. This years meeting will be held during the annual open house held on October 2, 2014. We look forward to your participation.

POLICY

Monmouth County Vocational Board of Education

Section: Program

2415.04. TITLE I - DISTRICT-WIDE PARENTAL INVOLVEMENT (M)

Date Created: September, 2008 Date Edited: January, 2012

2415.04- TITLE I - DISTRICT-WIDE PARENTAL INVOLVEMENT (M)

GENERAL EXPECTATIONS

The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with Section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.

The school district will incorporate this District-Wide Parental Involvement Policy into its school district's plan developed under Section 1112 of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand.

If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the New Jersey Department of Education.

In the event the school district is required to reserve and spend at least one percent of the district's Title I, Part A allocation, the school district will involve the parents of children served in Title I, Part A schools in decisions about how these funds will be spent and will ensure that not less than ninety-five percent of the one percent reserved goes directly to the schools.

The school district will be governed by the following statutory definition of parental involvement, and expects Title I schools in the district will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving pupil academic learning and other school activities, including ensuring-

- 1. That parents play an integral role in assisting their child's learning;
- 2. That parents are encouraged to be actively involved in their child's education at school;
- 3. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
- 4. The carrying out of other activities, such as those described in Section 1118 of the ESEA.

In the event the State of New Jersey or the New Jersey Department of Education has a Parental Information and Resource Center, the school district will inform parents and parental organizations of its purpose and existence.

DESCRIPTION OF HOW THE SCHOOL DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

Below is a description of how the district will implement or accomplish each of the following components outlined below (Section 1118(a)(2), ESEA):

- 1. The district will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under Section 1112 of the ESEA:
- a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved; and
- b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under NCLB, §1114(b)(2).
- 2. The district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
 - a. Provide timely information about programs required by NCLB, §1118;
- b. Provide a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
- c. Provide, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
- 3. The district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve pupil academic achievement and school performance:

- a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved; and
- b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under NCLB, §1114(b)(2).
- 4. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parental Involvement Policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its Parental Involvement Policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

The school district will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve pupil academic achievement, through the following activities specifically described below:

- 1. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:
 - · New Jersey's academic content standards;
 - New Jersey's pupil academic achievement standards;
 - The New Jersey and local academic assessments including alternate assessments:
 - The requirements of Part A;
 - · How to monitor their child's progress; and
 - How to work with educators.

- 2. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement.
- 3. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, Principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.
- 4. The school district will ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

ADOPTION

This District-Wide Parental Involvement Policy has been developed jointly, and agreed on with parents of children participating in Title I, Part A programs. This Policy will be distributed to all parents of participating Title I, Part A children in an understandable and uniform format and, to the extent practicable, in a language the parents understand, at the beginning of each school year or when the child is determined eligible and begins participating in Title I, Part A programs.

United States Department of Education Non-Regulatory Guidance – Appendix D- District-Wide Parental Involvement Policy

Revised: January 18, 2011

NEW JERSEY DEPARTMENT OF EDUCATION OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE CORRECTIVE ACTION PLAN

COUNTY: MONMOUTH SCHOOL DISTRICT NAME: MONMOUTH COIUNTY VOCATIONAL SCHOOL DISTRICT

TYPE OF EXAMINATION: CONSOLIDATED MONITORING

DATE OF BOARD MEETING: MAY 19, 2015

CONTACT PERSON MR. ANTHONY SCHAIBLE, ASSISTANT SUPERINTENDENT

TELEPHONE NUMBER: 732-431-7942 EX 7945

FAX NUMBER: 732-409-6736

COMPLETION	DATE OF	IMPLEMENTATION	September 2015 please	see attached letter and	School-Parent compact									COMPLETION
INDIVIDUAL	RESPONSIBLE FOR	IMPLEMENTATION	Anthony Villane	Director of Grants		Building Principal								INDIVIDUAL
METHOD OF	IMPLEMENTATION		Annually at the	beginning of the	school year the	Parents of the Title	1 students receive a	mailing with	information on how	they can access the	School-Parent	compact on the	District website	
CORRECTIVE ACTION			The District must develop and	distribute the Title1 School-	Parent compact meet Legislative	requirements to all schools	receiving Title 1 funds.							
RECOMMENDATION	NUMBER		Finding 5:	Documented evidence	that the School-Parent	compact met	Legislative	requirements was	lacking.					

Chief School Administrator

5/13/15

Board Secretary/Business Administrator

413 15 Date

Monmouth County Vocational School District

Timothy M. McCorkell Superintendent 4000 Kozloski Road, PO Box 5033 Freehold, New Jersey 07728-5033 Phone 732/431-7946

Anthony J.Schaible Assistant Superintendent

Collette Flatt Business Admin./Bd. Sec'y

September 2014

Dear Parents;

In compliance with the Federal No Child Left Behind (NCLB) legislation the Monmouth County Vocational School District wants to make you aware of the district's parent involvement policy and school-parent compact. The policy # 2415 and 2415.04 as well as the compact are included in this packet and available to all members of the school community through our District web site, www.mcvsd.org.

The District encourages parental input on these documents and welcomes your involvement in the decision-making; planning and implementation of activities that will help improve student academic achievement and school performance. The activities will be coordinated on a school level to further enhance and coordinate parental involvement with other school wide programs.

Your school Principal is also available to discuss with you school curricula, assessment measures and proficiency levels of your particular school.

Your school will be setting up individual group meetings to discuss topics related to your child's inclusion in the Title I services, program of study and student academic success. This years meeting will be held during the annual open house held on October 2, 2014. We look forward to your participation.

SCHOOL/PARENT/STUDENT COMPACT

Monmouth County Vocational School District:

Working cooperatively with parents to provide for their participation in the successful education of their children agree to:

- Provide high quality curriculum and instruction in a supportive and effective learning environment;
- Give student the help needed to meet the State's performance standards;
- Describe and explain the curriculum and proficiencies;
- · Provide for parent-teacher meetings;
- · Provide reports on student progress.
- · Parents play an integral role in assisting their child's learning
- Parents are encouraged to be actively involved in their child's education at school
- · Parents are full partners in their child's education

Parents can help your child succeed by:

- Providing a home that encourages learning and get your child the help he /she needs
- Providing a home that supports your child's physical, mental, and emotional development
- Having positive values about education serves as an important perspective for your children
- Work with the school and other community groups that have an impact on your child
- Talk with your child about school, activities and friends. Be sure to listen to what they say
- · Make sure your child attends school and gets there on time
- Set high but realistic expectations for success
- Keep your child healthy
- Communicate with the school about how your child learns and about other things that might affect learning or behavior at school
- Encourage your child to develop his/her interests and help him/her find opportunities to learn more about them
- · Help your child to develop good relationships
- Keep your child safe and help him or her understand the consequences of behaviors.

STUDENT:

I know education is important to me to help me become a better person. Therefore, I agree to do the following:

- · Return completed homework on time.
- Be at school on time unless I am sick.
- Be responsible for my own behavior.
- · Pay attention and ask for help when needed.

NEW JERSEY DEPARTMENT OF EDUCATION OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE CORRECTIVE ACTION PLAN

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TYPE OF EXAMINATION: CONSOLIDATED MONITORING.

DATE OF BOARD MEETING: MAY 19, 2015

CONTACT PERSON_MR. ANTHONY SCHAIBLE, ASSISTANT SUPERINTENDENT

TELEPHONE NUMBER: 732-431-7942 EX 7945

FAX NUMBER: 732-409-6736

COMPLETION DATE OF IMPLEMENTATION	September 2015 see attached letter that lists the date of the Title 1 meeting as October 2,2014 See attached agenda, sign-in sheet and meeting minutes	COMPLETION
INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	Anthony Villane Director of Grants Building Principal	INDIVIDUAL
METHOD OF IMPLEMENTATION	Annually at the beginning of the school year the Parents of the Title 1 students receive a mailing with information on when and where the Title 1 meeting will take place.	
CORRECTIVE ACTION	The District must convene an annual Title 1 meeting and submit documentation of the meeting.	
RECOMMENDATION NUMBER	Finding 6: The District could not provide evidence that an annual Title 1 meeting had taken place.	

Chief School Administrator

Date

Board Secretary/Business Administrator

7/13/15 Date

Monmouth County Vocational School District

Timothy M. McCorkell Superintendent 4000 Kozloski Road, PO Box 5033 Freehold, New Jersey 07728-5033 Phone 732/431-7946 Anthony J.Schaible Assistant Superintendent

Collette Flatt Business Admin./Bd. Sec'y

September 2014

Dear Parents;

In compliance with the Federal No Child Left Behind (NCLB) legislation the Monmouth County Vocational School District wants to make you aware of the district's parent involvement policy and school-parent compact. The policy # 2415 and 2415.04 as well as the compact are included in this packet and available to all members of the school community through our District web site, www.mcvsd.org.

The District encourages parental input on these documents and welcomes your involvement in the decision-making; planning and implementation of activities that will help improve student academic achievement and school performance. The activities will be coordinated on a school level to further enhance and coordinate parental involvement with other school wide programs.

Your school Principal is also available to discuss with you school curricula, assessment measures and proficiency levels of your particular school.

Your school will be setting up individual group meetings to discuss topics related to your child's inclusion in the Title I services, program of study and student academic success. This years meeting will be held during the annual open house held on October 2, 2014. We look forward to your participation.

No Child Left Behind Title I & Title II October 2, 2014 Agenda

- 1. Introduction
- 2. Services Provided
- 3. Related Hand outs
- 4. Questions & Answers

No Child Left Behind Title I & Title II October 2, 2014 Meeting Minutes

The Parents were asked to sign in and take a seat.

The handouts were distributed School/Parent/Student Compact, entrance/exit criteria and Title 1 Parental Involvement policy and reviewed.

Parents were asked if they had any questions regarding the program and it was explained to them if after reviewing the materials more closely they could contact the building Principal and ask any questions they may have going forward.

No questions were asked and the meeting was adjourned.

Monmouth County Vocational School District Title I Entrance and Exit Criteria.

September 2014

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SCHOOL/PARENT/STUDENT COMPACT

Monmouth County Vocational School District:

Working cooperatively with parents to provide for their participation in the successful education of their children agree to:

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- Give student the help needed to meet the State's performance standards;
- Describe and explain the curriculum and proficiencies;
- Provide for parent-teacher meetings;
- Provide reports on student progress.
- Parents play an integral role in assisting their child's learning
- Parents are encouraged to be actively involved in their child's education at school
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- Work with the school and other community groups that have an impact on your child
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- Keep your child healthy
- Communicate with the school about how your child learns and about other things that might affect learning or behavior at school
- Encourage your child to develop his/her interests and help him/her find opportunities to learn more about them
- Help your child to develop good relationships
- Keep your child safe and help him or her understand the consequences of behaviors.

STUDENT:

I know education is important to me to help me become a better person. Therefore, I agree to do the following:

- · Return completed homework on time.
- Be at school on time unless I am sick.
- Be responsible for my own behavior.
- Pay attention and ask for help when needed.

POLICY

Monmouth County Vocational Board of Education

Section: Program

2415.04. TITLE I - DISTRICT-WIDE PARENTAL INVOLVEMENT (M)

Date Created: September, 2008

Date Edited: January, 2012

2415.04- TITLE I - DISTRICT-WIDE PARENTAL INVOLVEMENT (M)

GENERAL EXPECTATIONS

The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with Section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.

The school district will incorporate this District-Wide Parental Involvement Policy into its school district's plan developed under Section 1112 of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand.

If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the New Jersey Department of Education.

In the event the school district is required to reserve and spend at least one percent of the district's Title I, Part A allocation, the school district will involve the parents of children served in Title I, Part A schools in decisions about how these funds will be spent and will ensure that not less than ninety-five percent of the one percent reserved goes directly to the schools.

The school district will be governed by the following statutory definition of parental involvement, and expects Title I schools in the district will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving pupil academic learning and other school activities, including ensuring-

- 1. That parents play an integral role in assisting their child's learning;
- 2. That parents are encouraged to be actively involved in their child's education at school;
- 3. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
- 4. The carrying out of other activities, such as those described in Section 1118 of the ESEA.

In the event the State of New Jersey or the New Jersey Department of Education has a Parental Information and Resource Center, the school district will inform parents and parental organizations of its purpose and existence.

DESCRIPTION OF HOW THE SCHOOL DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

Below is a description of how the district will implement or accomplish each of the following components outlined below (Section 1118(a)(2), ESEA):

- 1. The district will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under Section 1112 of the ESEA:
- a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved; and
- b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under NCLB, §1114(b)(2).
- 2. The district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
 - a. Provide timely information about programs required by NCLB, §1118;
- b. Provide a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and the proficiency levels pupils are expected to meet; and
- c. Provide, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
- 3. The district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve pupil academic achievement and school performance:

- a. Convene an annual meeting, at a convenient time, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation and the requirements of this Policy, and the right of the parents to be involved; and
- b. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under NCLB, §1114(b)(2).
- 4. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parental Involvement Policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its Parental Involvement Policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

The school district will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve pupil academic achievement, through the following activities specifically described below:

- 1. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:
 - New Jersey's academic content standards;
 - New Jersey's pupil academic achievement standards;
 - The New Jersey and local academic assessments including alternate assessments;
 - The requirements of Part A;
 - · How to monitor their child's progress; and
 - How to work with educators.

- 2. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement.
- 3. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, Principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.
- 4. The school district will ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

ADOPTION

This District-Wide Parental Involvement Policy has been developed jointly, and agreed on with parents of children participating in Title I, Part A programs. This Policy will be distributed to all parents of participating Title I, Part A children in an understandable and uniform format and, to the extent practicable, in a language the parents understand, at the beginning of each school year or when the child is determined eligible and begins participating in Title I, Part A programs.

United States Department of Education Non-Regulatory Guidance – Appendix D- District-Wide Parental Involvement Policy

Revised: January 18, 2011

© 2014 Strauss Esmay Associates, LLP 1886 Hinds Road, Suite 1, Toms River, NJ 08753 ph: (732)255-1500 fax: (732)255-1502

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NEW JERSEY DEPARTMENT OF EDUCATION OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE CORRECTIVE ACTION PLAN

SCHOOL DISTRICT NAME: Monmouth County Vocational School District

COUNTY MONMOUTH

TYPE OF EXAMINATION: CONSOLIDATED MONITORING REPORT

DATE OF BOARD MEETING: May 19, 2015

Mr. Joseph Senerchia, Director of Pupil Personnel CONTACT PERSON

TELEPHONE NUMBER 732-431-7942 x6291

FAX NUMBER 732-409-6736

| COMPLETION
DATE OF
IMPLEMENTATION | 2014-2015 school year | COMPLETION |
|---|---|------------|
| INDIVIDUAL
RESPONSIBLE FOR
IMPLEMENTATION | Joseph Senerchia | INDIVIDUAL |
| METHOD OF
IMPLEMENTATION | The Monmouth County Vocational School District Will acquire the services from the Monmouth- Ocean Educational Services Commission for a full child study team evaluation or re- evaluation if one is warranted. See attached | |
| CORRECTIVE ACTION | Students enrolled in a full-time county vocational school, all responsibility for programs and services rests with the Monmouth County Vocational School District. | |
| RECOMMENDATION
NUMBER | IDEA Finding 7 | |

Chief School Administrator

5 (c) [

Board Secretary/Business Administrator

13/15 Date

AGREEMENT FOR THE PROVISION OF EDUCATIONAL SERVICES

This Agreement, made as of this 12th day of January, 2015 by and between: Monmouth County Vocational School District and THE MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION, with offices at 900 Hope Road, Tinton Falls, New Jersey 07712 ("MOESC").

RECITALS:

The District requires the services of: an LDTC, Social Worker and Psychologist (3 Evaluations) for High Technology High School.

AGREEMENT

In consideration of the mutual covenants herein contained, the District and MOESC agree as follows:

- 1. The attached standard terms and conditions are incorporated herein.
- 2. MOESC shall provide certified educational professionals to provide the services, as defined herein, during the time frame specified herein at the facility/facilities of the District as the District shall specify at a cost of (SEE ATTACHED RATE SHEET).
- 3. Payment is due upon receipt based on the District's monthly bill payment schedule.
- 4. The District recognizes that MOESC shall be utilizing independent contractors for these services and shall attempt, but is not obligated, to provide the same contractor for the duration of the request. Any change should be reported to Joseph Seneral, Director Special Services, Manually Vocational, no later than 48 hours before the change is made.

 School District

I. SUMMARY OF RESPONSIBILITIES

A. Responsibilities of the MOESC:

- 1. Provide properly certified educational professionals to perform the independent, advisory services specified in the Agreement, which shall be an independent contractor of MOESC.
- 2. Follow the direction of the District and its administration in the delivery of the contracted-for services.
- 3. Provide testing equipment and materials for speech correction and child study team services.
- 4. Provide liability insurance. The insurance certificate must name the <u>DISTRICT</u>, as an additionally insured. The minimum liability insurance limits should be \$1 million per occurrence and \$2 million aggregate.
- 5. Maintain feedback from requesting districts as to the services provided.
- 6. Abide by the District's daily schedule.

B. Responsibilities of District Board of Education to MOESC:

- Provide access to appropriate, secure, safe and climate controlled facility including janitorial services, and appropriate and timely removal of snow and ice from sidewalks, stairs and parking lots including the application of salt/sand.
- 2. Notify MOESC assigned staff member of facility closings no later than 6:00 a.m. on the day of closing or as soon as the decision is made.
- 3. Supervise, direct and administer the MOESC independent contractor so as to regulate MOESC's contribution to the District's educational program.
- 4. Facilitate any acceptable recommendations of the MOESC independent contractor into the educational program.
- Make available a telephone within the facility for the MOESC independent contractor calls in accordance with the District's existing practices.
- 6. Provide the MOESC office with the District's daily schedule and updates as necessary ten (10) days prior to revision.

- 7. Provide the appropriate educational program supervision of MOESC independent contractors.
- 8. Promptly report any and all MOESC independent contractor performance questions or problems to MOESC.
- 9. Provide only students appropriately registered in the District.
- 10. Agrees not to employ or contract with the independent educational professional assigned by MOESC to the District for any position within the District or assignment within the District for a period of eighteen (18) months from the date of the agreement for the provision of certified educational professionals between the District and the MOESC, unless the District purchases the MOESC's consent by paying the MOESC a fee in the amount of \$15,000 to defray the costs incurred by MOESC. MOESC expends considerable effort and time to find and then arrange for certified personnel to provide such services to the District and other school districts.

II. PROGRAM IMPLEMENTATION

The District shall provide a minimum of thirty (30) days notice to MOESC for the implementation of a Program for a specific date. MOESC cannot guarantee the implementation of a Program upon less notice.

III. <u>TERMINATION</u>

This Agreement may be terminated without cause by the District or MOESC upon no less than thirty (30) days" notice.

IV. LEGAL

This Agreement contains the entire Agreement of the parties and no representations, inducements, promise or agreements, oral or otherwise, not embodied herein shall be of any force and effect and shall not be modified except by the written Agreement of the parties.

Any notice being given under this Agreement shall be duly and properly given and delivered by telefax directed to the Superintendent and by first-class mail and certified mail, return receipt requested, postage pre-paid to the Superintendent.

This Agreement supersedes any prior negotiations, discussions or communications between the parties.

Neither party may sell, assign, transfer or otherwise dispose of its obligations without the other party's prior written consent, which consent shall not be unreasonably withheld.

V. CLAIMS BY OR DISPUTES WITH THIRD PARTIES

In the event any claims or disputes arise in any way involving MOESC provided services with persons or entities not a party to this Agreement, then the District shall (1) notify MOESC immediately of learning of any such claim or dispute, and (2) cooperate with any MOESC decision or action to support or defend its services as the MOESC may determine in its sole discretion, including, but not limited to, attending, participating and joining in meetings, conferences, hearings and dispute resolution proceeding through the use of MOESC staff, attorneys or experts.

VI. <u>ARBITRATION</u>

Any controversy or claim arising out of or relating to this Agreement or its breach shall be confidentially resolved by arbitration in accordance with the then governing rules of the American Arbitration Association. The prevailing party shall be entitled to recover from the non-prevailing party as part of the arbitration award any costs and expenses, including attorney's fees and arbitration fees which the prevailing party incurred.

MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION

Dated:

3/20/15

Dated: 3/16/15

FOR THE BOARD OF EDUCATION

By: Joseph Senerchia

NEW JERSEY DEPARTMENT OF EDUCATION OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE CORRECTIVE ACTION PLAN

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TYPE OF EXAMINATION: CONSOLIDATED MONITORING_

DATE OF BOARD MEETING: MAY 19, 2015

CONTACT PERSON MR. ANTHONY SCHAIBLE, ASSISTANT SUPERINTENDENT

TELEPHONE NUMBER: 732-431-7942 EX 7945

FAX NUMBER: 732-409-6736

| METHOD OF IMPLEMENTATION Beginning Immediately after the audit the District has begun placing CIP codes on all grant related Purchase orders | Col
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Dir | IAL COMPLETION | E FOR DATE OF | IMPL | The | question was changed on | 3/31/14 prior to the | | | | | |
|--|---|----------------|-----------------|----------------|-------------------------|-------------------------|----------------------|------------------------|--------------------|----------------------|-----------------|--|
| METHOD OF IMPLEMENTATION Beginning immediately after the audit the District has begun placing CIP codes on all grant related Purchase orders | | INDIVIDUAL | RESPONSIBLE FOR | IMPLEMENTATION | Collette Flatt Business | Administrator | | Anthony Villane | Director of Grants | | | |
| | CORRECTIVE ACTION The district must develop a process to ensure that Perkins funds will only be used to support approved CTE programs. | METHOD OF | IMPLEMENTATION | | Beginning | immediately after | the audit the | District has begun | placing CIP codes | on all grant related | Purchase orders | |

Chief School Administrator

Date

Board Secretary/Business Administrator

13 16 Date DATE:

BILL

BOARD OF EDUCATION

MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT

4000 KOZLOSKI ROAD • P.O. BOX 5033 FREEHOLD, NEW JERSEY 07728-5033 FAX: 732-409-6736

PURCHASES EXEMPT FROM ALL STATE AND FEDERAL TAXES TAX ID# 216 00 7749

BUDGET YEAR

2014->2015

PURCHASE ORDER NUMBER

15-04770

THIS NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES AND CORRESPONDENCE

VENDOR:

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03/31/2015

GRAINGER

GOVERNMENT CALL CENTER

55 JACKSON DRIVE CRANFORD, NJ 07016

SHIP TO:

Attn To : Anthony Villane

DEPT OF VOC EDUC BLDG 21 Robertsville Rd

Freehold, NJ 07728

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| CONTI | ROL NUMBER | ORDER DESCRIPTION / OTHER | | |
|---------------------|----------------|---|------------|--------------|
| QUANTITY
ORDERED | CATALOG / UNIT | Perkins PS/Seconday Grant ITEM DESCRIPTION / ACCOUNT NUMBER | | |
| | Rl- | | UNIT PRICE | TOTAL AMOUNT |
| : | Each | Supercool Vacuum Pump, Single State,
1.70 CFM
Item #4LTW8 | 139.30 | 278.60 |
| 3 | Each | Vanguard Water Heater, 29 gal, 32000
Btu
Item #1PLV6 | 414.85 | 1,244.55 |
| 3 | Each | Vanguard Residential Water Heater, 30 gal, 240VAC Item #3WA66 | 248.30 | 744.90 |
| 1 | Each | Ridgid Pressing Tool, 18V, 1/2 to 1-1/4 in pipe Item #4FRA1 | 2,019.75 | 2,019.75 |
| 1 | Each | Ridgid PEX Crimp Jaw, Compact, 1/2 inch pipe Model #17008 | 147.94 | 147.94 |
| 1 | Each | Ridgid PEX Crimp Jaw, Compact, 3/4 inch pipe Model #17013 | 147.94 | 147.94 |
| | | | | \$4,583.68 |
| | | Quote #36915370 | | |

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SIGNATURE OF BUSINESS ADMINISTRATOR

NOT VALID UNLESS SIGNED BY BUSINESS ADMINISTRATOR

BOARD OF EDUCATION

MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT

4000 KOZLOSKI ROAD • P.O. BOX 5033 FREEHOLD, NEW JERSEY 07728-5033 FAX: 732-409-6736

PURCHASES EXEMPT FROM ALL STATE AND FEDERAL TAXES TAX ID# 216 00 7749

2014->2015

PURCHASE ORDER NUMBER

15-04770

THIS NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES AND CORRESPONDENCE.

VENDOR:

1/2015

GRAINGER GOVERNMENT CALL CENTER 55 JACKSON DRIVE CRANFORD, NJ 07016

SHIP TO:

Attn To : Anthony Villane DEPT OF VOC EDUC BLDG 21 Robertsville Rd Freehold, NJ 07728

| CONTE | ROL NUMBER | ORDER DESCRIPTION / OTHER | | |
|----------|----------------|--|------------|--------------|
| DILANGER | | Perkins PS/Seconday Grant | | |
| ORDERED | CATALOG / UNIT | ITEM DESCRIPTION / ACCOUNT NUMBER | UNIT PRICE | TOTAL AMOUNT |
| | | Account #819485038 | | |
| | | State Contract #A79875 | | |
| | | Perkins Post Secondary/Secondary
CIP 460503 Plumbing
CIP 470201 HVAC | | |
| | | 7033/20-361-100-610-CP-X-15
(\$2,285.33)
7038/20-361-400-731-CP-X-15
(\$2,019.75)
7029/20-331-100-610-PS-X-15 (\$278.60) | | |
| > | | | | |

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2014->2015

BOARD OF EDUCATION

MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT 4000 KOZLOSKI ROAD • P.O. BOX 5033 FREEHOLD, NEW JERSEY 07728-5033

FAX: 732-409-6736

PURCHASES EXEMPT FROM ALL STATE AND FEDERAL TAXES TAX ID# 216 00 7749

PURCHASE ORDER NUMBER

15-03037

THIS NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES AND CORRESPONDENCE.

VENDOR:

10/22/2014

DATE:

POCKET NURSE 610 FRANKFORT ROAD MONACA, PA 15061 SHIP TO:

Attn To : Joe Diver
DEPT OF VOC EDUC BLDG

2 Swartzel Dr

Middletown, NJ 07748

| CONTROL NUMBER | | ORDER DESCRIPTION / OTHER | | |
|------------------------|----------------|---|------------|--------------|
| QUANTITY CATALOG (UNIT | | 2014-2015 Perkins Secondary | | |
| ORDERED | CATALOG / UNIT | ITEM DESCRIPTION / ACCOUNT NUMBER | UNIT PRICE | TOTAL AMOUNT |
| 2 | Each | Life/Form Advanced Keri Manikin
#11-81-4022N | 2,200.00 | 4,400.00 |
| | | As per bid quote #19471 dated 10/3/14 | | \$4,400.00 |
| | | CIP Code #513902 | | |
| | | Middletown/Nursing Assistant | | |
| | | 7038/20-361-400-731-CP-X-15 | | |
| | | (\$4,400.00) | | |
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BOARD SECRETARY

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BOARD OF EDUCATION

MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT 4000 KOZLOSKI ROAD • P.O. BOX 5033 FREEHOLD, NEW JERSEY 07728-5033

FAX: 732-409-6736

PURCHASES EXEMPT FROM ALL STATE AND FEDERAL TAXES TAX ID# 216 00 7749

2014->2015

PURCHASE ORDER NUMBER

15-03038

THIS NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES AND CORRESPONDENCE.

ATE:

L

POCKET NURSE 610 FRANKFORT ROAD MONACA, PA 15061

VENDOR:

10/22/2014

SHIP TO:

Attn To : Dana Schaed MCVSD/L.P.N. Program Neptune Annex

105 Neptune Blvd. Neptune, NJ 07753

| OL NUMBER | ORDER DESCRIPTION / OTHER | | |
|----------------|---|--|---|
| | 14-15 Perkins Post Secondary | | |
| CATALOG / UNIT | ITEM DESCRIPTION / ACCOUNT NUMBER | UNIT PRICE | TOTAL AMOUNT |
| Each | Pocket Nurse Catheter Model Set #11-81-6109N | 327.00 | 327.00 |
| Each | Pocket Nurse Intra-Uterine Development Trainer #11-81-9516N | 642.00 | 642.00 |
| | All items as per bid quote #19471 dated 10/3/14 | | \$969.00 |
| | CIP Code #513902
Annex/LPN | | |
| | 7029/20-331-100-610-PS-X-15 (\$969.00) | | |
| | | | |
| | | | |
| | | | |
| | CATALOG/UNIT Each | TEM DESCRIPTION/ACCOUNT NUMBER Each Pocket Nurse Catheter Model Set #11-81-6109N Each Pocket Nurse Intra-Uterine Development Trainer #11-81-9516N All items as per bid quote #19471 dated 10/3/14 CIP Code #513902 Annex/LPN | CATALOG/UNIT ITEM DESCRIPTION/ACCOUNT NUMBER UNIT PRICE Each Pocket Nurse Catheter Model Set 327.00 #11-81-6109N Each Pocket Nurse Intra-Uterine 642.00 Development Trainer #11-81-9516N All items as per bid quote #19471 dated 10/3/14 CIP Code #513902 Annex/LPN |

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BOARD OF EDUCATION MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT

4000 KOZLOSKI ROAD • P.O. BOX 5033 FREEHOLD, NEW JERSEY 07728-5033 FAX: 732-409-6736

PURCHASES EXEMPT FROM ALL STATE AND FEDERAL TAXES TAX ID# 216 00 7749

2014->2015

PURCHASE ORDER NUMBER

15-03039

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VENDOR:

10/22/2014

DATE:

NASCO

901 JANESVILLE AVENUE

P.O. BOX 901

FORT ATKINSON, WI 53538-0901

SHIP TO:

Attn To : Dana Schaed MCVSD/L.P.N. Program Neptune Annex 105 Neptune Blvd. Neptune, NJ 07753

| CATALOG / UNIT | 14-15 Perkins Post Secondary ITEM DESCRIPTION / ACCOUNT NUMBER | UNIT PRICE | |
|----------------|--|--|--|
| CATALOG / UNIT | | UNIT PRICE | |
| | | UNII PRICE | TOTAL AMOUNT |
| Each | Pocket Nurse Ostomy Care Model | 241.50 | 241.50 |
| Each | Pocket Nurse The Thin Man Sequential | 352.46 | 352.46 |
| | All items as per Bid Quote #96337 dated 10/3/14 CIP Code #513902 Annex/LPN 7029/20-331-100-610-PS-X-15 (\$593.96) | | \$593.96 |
| | | Each SB23501U Pocket Nurse The Thin Man Sequential Human Anatomy Figure Chart #SB23900U All items as per Bid Quote #96337 dated 10/3/14 CIP Code #513902 Annex/LPN | Each SB23501U Pocket Nurse The Thin Man Sequential Human Anatomy Figure Chart #SB23900U All items as per Bid Quote #96337 dated 10/3/14 CIP Code #513902 Annex/LPN |

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