**MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT**
4000 Kozloski Road
Freehold, NJ 07728

**PART-TIME HOURLY RECORD**

MONTH _____ YEAR_____ NAME _____

| DATE | ACTUAL HOURS | TOTAL HOURS (QUANTITY) |
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This form must be completed and sent to the Superintendent by the 1st of the month

TOTAL HOURS_____ X $_____ = $_____

I certify the above to be correct

Signed _____ Date _____

Approved _____ Date _____

_____
Approved by Superintendent

*Reason _____ Funding Source _____

***NOTE:** Program, Course, Remediation, Home Instruction, Staff Development, etc.

Last Revised 9/30/15